

CSD CANTEEN PALAMPUR EMPLOYMENT NOTICE

CALL FOR INTERVIEW

1. Applications are invited for the following positions at Unit Run Canteen (Dah URC) at Holta Army Camp, Palampur for a 11 month contract period :-

S. No.	Position & Vacancy	Qualification (Minimum)	Age	Preferred Qualification/Experience	Remarks
(a)	Assistant Manager (01)	Graduate	Below 65 yrs	(a) Human resource and inventory management (b) Working knowledge of computers (c) Experience of min three yrs as Asst Manager in URC.	Honey Li/Capt./ Retd Sub Maj
(b)	Server Operator (01)	Graduate	Below 50 yrs	(a) Knowledge of computers & server (b) Good communication skills (c) Experience of min three yrs in URC/Retail stores	ESM/ Civilian
(c)	Computer Hardware & Network Handler (01)	Diploma in Computer Hardware & Networking	Below 50 yrs	(a) Knowledge of computers & Hardware Network & CCTV Camera setup. (b) Good communication skills (c) Experience of min three yrs in networking aspects	ESM/ Civilian
(d)	Account Clerk (01)	10+2	Below 65 yrs for ESM and 50 yrs for civilian	(a) Should have handed account of major unit/civil establishment with annual turnover above 10 crores (b) Knowledge of Computers office Procedures (c) Experience of min three yrs in URC/Retail stores	Retd JCONCO Clk or Civilian
(e)	Canteen Clerk (01)	10+2	Below 65 yrs for ESM and 50 yrs for civilian	(a) Should have knowledge of office procedures and handling of ESM/Civilian (b) Knowledge of computers & office procedures (c) Experience of min three yrs in URC/ Retail stores	Retd JCONCO Clk or Civilian
(f)	Bulk Store I/C (01)	10+2	Below 50 yrs	(a) Good communication skills (b) Experience of min three yrs in URC/ Retail stores	ESM/ Civilian
(g)	Senior Multi Tasking Saaf (6)	10+2	Below 50 yrs	(a) Good communication skills. (b) Knowledge of computer (c) Experience of min three yrs in UF	ESM/ Civilian
(h)	Multi Tasking Staf (6)	10+2	Below 50 yrs	(a) Good communication skills. (b) Knowledge of computer	ESM/ Civilian
(i)	Safaiwala (01)	Matric	Below 50 yrs		ESM/ Civilian

2. Eligible candidates may apply on a simple handwritten application, alongwith Photostat copies of education certificate, experience certificate and other supporting documents in a sealed envelope superscribed with the post applied for, addressed to QMG Branch, HQ 39 Mtn Div c/o 56 APO by 1000 hrs on 20 Oct 2026 by post. Separate application is required for each position applied for. Single application for multiple positions will not be accepted. Applications can also be dropped in a sealed box kept at TCP Gate No 1 of Holta Camp.

3. **Age.** As per table above as on 01 dec 2026.

4. Applicant having experience of Computer & Accounts will be given priority and will produce the certificates during screening test. Candidates having higher education qualification will be preferred.

5. Employment will be purely contractual in nature based on contract. The selected individual will undergo 89 days initial probation from the dt of joining. If the individual is found fit for the appointment, he/she will be employed for 11 months which includes 89 days probation period.

6. Dates for interview and other tests shall be intimated to shortlisted candidates post documentation checks. No TADA will be admissible.

7. Preference will be given to ESM/Veer Naris.